



## Job Description

**Job Title: After-School Language Instructor**

**Status: Part-time, Seasonal**

**Reports to: Programs Manager**

**Location: Los Alamitos Unified K-5 Schools**

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### Position Summary:

The After-School Language Instructor will celebrate an approach to learning a language at the elementary level which coincides with the languages taught at our district's secondary level. The instructor will foster the learning of a new language to students who are attending national distinguished schools.

We are looking for teachers who can teach Spanish, Mandarin, American Sign Language, German, French and/or Japanese. The goal is to spark curiosity and develop a new interest for speaking another language. Exposure to a second language, even without acquiring complete fluency, helps with cognitive development, as well as promotes cultural awareness and empathy.

The ideal candidate will understand how to provide rigor and extended learning experiences within the context of a progressive learning environment. The strongest candidates will have experience working with faculty members and students in a diverse learning context that features an interdisciplinary and project-based curriculum.

### Qualifications:

- Experience working with elementary school students
- Excellent communication and interpersonal skills
- Ability to work with students in small or large groups
- Engaging and dynamic presence in front of the classroom
- Effective classroom management skills
- Ability to self-reflect on teaching practices and be responsive to feedback

### Preferred Qualifications:

- Bachelor's degree in a World Language (ie; Spanish, German, French, Japanese, Mandarin or ASL)
- Successful classroom teaching experience
- Multiple-subject teaching credential or a single-subject credential

### Essential Duties and Responsibilities:

- Creates and delivers Language-oriented curriculum and activities
- Provides class objectives and assesses student progress toward achieving objectives

- Guides students to work collaboratively and to think logically and creatively
- Builds effective relationships with district teachers, office staff, parents and students through regular communication.
- Collaborates with LAEF Program Manager to provide the best instructional environment possible

**Compensation:** Pay of \$690 per class: 1 hour per week for 12 sessions/weeks. Work periods will reflect the district's calendar within LAEF's fall and spring sessions.

**Application Procedure:** Email resume, cover letter, LAEF application and 2 letters of recommendation to [mkahn@LAEF4Kids.org](mailto:mkahn@LAEF4Kids.org).

**Should you be invited to interview:** Be prepared to present a portfolio of your work, student projects and/or lesson plans. Be prepared to present a 10-15-minute mini-activity/lesson.

**Physical Demands of Working Conditions:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Non-Inclusive Clause:** This position description is not intended to be all inclusive. It is understood that the employee will also perform other reasonable business duties and will be responsible for implementation of the policies, procedures and standards established by the Board of Directors. Position descriptions are reviewed periodically and may be revised at the discretion of management. This position description is not a written or implied contract.

**Please note:** LAEF's Instructor will be an employee of LAEF, not Los Alamitos Unified School District, and will not receive payment into CALSTRS.

**LAEF is an Equal Opportunity Employer, with a strong commitment to diversity in the workplace.**